

Financial Services Guide (FSG)

IMPORTANT INFORMATION

You have the right to ask us about our charges, the type of advice we will provide you, and what you can do if you have a complaint about our services.

This **Financial Services Guide** ("FSG") is intended to inform you of certain basic matters relating to our relationship, prior to us providing you with a financial service. The matters covered by the FSG include, who we are, how we can be contacted, what services we are authorised to provide to you, how we (and any other relevant parties) are remunerated, details of any potential conflicts of interest, and details of our internal and external dispute resolution procedures, along with how you can access them.

It is intended that this FSG should assist you in determining whether to use any of the services described in this document.

You are entitled to receive a **Statement of Advice** (SoA) when we provide you with advice, which takes into account your objectives, financial situation and needs. The Statement of Advice will contain the advice, the basis on which it is given and information about fees, commissions and associations which may have influenced the provision of the advice.

A **Record of Advice** (RoA) may be used to record our advice to you where we have provided you with subsequent advice and your personal circumstances have not changed. The RoA may be provided to you or added to your file and if you would like a copy of this document, or our initial SoA, we will make it available to you on request.

In the event we make a recommendation to acquire a particular financial product (other than securities), we must also provide you with a **Product Disclosure Statement** (PDS) containing information about the particular product, which will enable you to make an informed decision in relation to the acquisition of that product.

*This FSG was prepared on 30 January 2015
by Aspire Financial Consulting Pty Ltd*

Who is my adviser?

Your adviser will be Jeff Lemin. Jeff has been providing quality advice to clients since 1999. He moved to Toowoomba in 2004 for a change in lifestyle after spending several years with a leading boutique financial planning firm in the Brisbane CBD.

Jeff holds the following qualifications:-

- Bachelor of Commerce (University of Queensland)
- Diploma of Financial Planning (Deakin University)
- Certified Financial Planner

Each year, AFR Smart Investor magazine (formerly Personal Investor) runs a competition to test technical knowledge among financial advisers in Australia. Jeff has regularly placed among the Top 50 advisers since 2003 and in both 2009 and 2010 was ranked among the Top 10 financial advisers in Australia.

Who do you act for?

Jeff Lemin is a Representative of Aspire Financial Consulting Pty Ltd (Aspire). Aspire is not owned or controlled by any financial institution and is responsible for the financial services provided to you.

The Australian Securities & Investments Commission (ASIC) has issued Aspire Financial Consulting Pty Ltd with Australian Financial Services Licence no. 276914.

What relationships might influence your advice?

There are no relationships or associations with any product issuer or investment that could be expected to influence us.

We do have a joint venture called Kevin Turner Financial Planning Pty Ltd which provides financial advice to clients of an insurance adviser in Dalby QLD.

What kinds of services can you provide me?

The services that we provide to clients include:

- Investment Advice
- Superannuation Advice
- Retirement Planning
- Cash Flow & Budgeting
- Wealth Creation
- Life Insurance Advice
- Centrelink Advice

What financial products are you authorised to provide advice on?

As an independent firm with its own licence, we have the ability to recommend whatever investment from the types below we believe is most appropriate. Whilst this gives us a wider range of choice than most financial advisers, it also means we can seek out the best of the best and use these for the majority of clients.

Our licence allows us to give advice on the following:

- Basic deposit & Non Basic payment products;
- Government Debentures, Stocks & Bonds;
- Life Insurance Investment Products;
- Life Insurance Risk Products;
- Managed Investment Schemes;
- Retirement Savings Account Products;
- Standard Margin Lending
- Securities; and
- Superannuation.

How will I pay for the service?

Aspire will charge a professional fee based on the services needed, the likely time involved, the level of complexity and the extent of assets being advised on. The following table sets out typical ranges for fees:

Service	\$
Initial Meeting	220 - 330
Engagement Fee	1,100 - 5,500
Ongoing Advice	1,750 pa - 11,000 pa

We quote a fee before the relevant services are provided so that clients know in advance what our services will cost. For clients who do not want ongoing advice, ad-hoc services are charged at \$275 / hour.

Clients can pay our fee directly by cash, cheque or bank transfer. It is also often possible for our fee to be deducted automatically from your investment portfolio.

Do you receive remuneration, commission or other benefits in relation to services provided to me?

We generally recommend products that pay no commission. This is because the best products don't need to pay commission to attract investors. If a commission paying product were to be recommended by us we would aim to have the commission refunded or offset against our fee. Any remainder would be refunded to you directly. You have the right to request a refund of outstanding commissions at any time.

For Kevin Turner Financial Planning clients, fees are split 67% to Aspire Financial Consulting P/L for providing the advice and 33% to Kevin Turner Financial Planning P/L.

Jeff Lemin receives a salary from Aspire. Jeff and his family own Aspire Financial Consulting Pty Ltd as well as 30% of Kevin Turner Financial Planning Pty Ltd and are entitled to profits after meeting associated expenses.

Details of any commissions or other benefits we receive for recommending investments will be provided to you in a Statement of Advice.

Do you pay or receive a fee for referrals?

As a joint venture, some income from Kevin Turner Financial Planning is shared with Kevin Turner & Associates for referrals equivalent to 20% of initial fees. There are no referral fees to or from any other party.

Will you provide me advice, which is suitable to my needs and financial circumstances?

Yes. But to do so we need to find out your individual objectives, financial situation and needs before we recommend any financial products or services to you.

You have the right not to divulge this information to us if you do not wish to do so. In that case, we are required to warn you about the possible consequences. You should read the warnings carefully.

What should I know about risks for the financial products or strategies you recommend to me?

We will explain to you any significant risks of financial products and strategies that we recommend to you. If in doubt, you should ask about and understand these risks before going ahead with our advice.

What information do you maintain in my file and can I examine my file?

We maintain a record of your personal profile, which includes details of your objectives, financial situation and needs. We also keep records of recommendations made.

These documents are generally held for at least 7 years. If we reference these documents when providing advice and you no longer have a copy, you can request a copy free of charge. If you wish to examine your file, ask us, and we will make arrangements for you to do so.

We are committed to maintaining a privacy policy that will ensure the privacy of your personal information. A copy of our privacy policy is available upon request.

How can I give you instructions?

You can give instructions by fax, email, letter or verbally. In some cases we prefer instructions in writing.

What compensation arrangements are there?

Aspire Financial Consulting Pty Ltd holds Professional Indemnity Insurance as required by law. This covers both past and present Representatives.

Who can I complain to if I have a complaint about the provision of the financial services to me?

Aspire Financial Consulting Pty Ltd is a member of the Financial Ombudsman Service (FOS). If you have any complaint about the service provided to you, you should take the following steps:

1. Contact us and tell us about your complaint.
2. If your complaint is not satisfactorily resolved within 5 working days, put your complaint in writing and send it to:
Jeff Lemin, PO Box 361, Toowoomba QLD 4350.
We aim to resolve your complaint quickly and fairly.
3. If the complaint cannot be solved to your satisfaction within 45 days, you have the right to complain to the FOS. They can be contacted on 1300 780 808. This service is provided to you free of charge.

ASIC also has a freecall Infoline on 1300 300 630 which you may use to make a complaint and obtain information about your rights.